

Alice L. Pendleton Library
Trustees' Meeting Agenda
November 10, 2021 9am

Meeting Opened, Attendance taken: Sarah Randlett, Colleen Dove, Laura Read, Jon Kerr, Isabelle Jackson, Carrie Thomas, Priscilla Fort, Lauren Bruce, Melissa Olson

Minutes from the Sept. meeting (corrections/approval) Approved

Friends of ALP report:

Priscilla reported that she is getting the credit card and other financials transferred from Tricia to herself. She will write an email to the Friends members updating them on library events.

Librarian's Report:

- Vote on remote meeting policy – went into public session to discuss the zoom policy. Trustees decided it was a good idea to have the zoom links available to those (trustees or public) who cannot attend a meeting in person. Unanimous vote to approve.
- Discussion of energy efficiency measures – Melissa suggested we might want to add some energy efficiency measures like solar panels or more insulation to our Strategic Plan. Discussion was positive for the ideas but decided not to add it directly to our plan as the building is owned by the town and they would have to approve any additions or changes. We will see about contacting Revision Energy to ask about solar panel options in order to forward the info to the town and the Energy Committee.
- Strategic plan going forward – Melissa asked that the four subcommittees (Programs, Collections, Technology, Marketing) meet this month to work on the winter initiatives.
- Winter programs – Laura reported that a very successful initial Youth Advisory Council meeting was held. Nine students attended and were enthusiastic about transforming the space downstairs. Brainstorming ideas were written up on a white board (maker space, arts/crafts space, hot beverage station, Friday movies, Wednesday afternoon study space until 5:30, Dungeons & Dragons games) Richard C. will meet with the

tech subcommittee to discuss computer tech issues and the whole group will meet again today.

- Melissa has been going to the Preschool once a month to read to them with a different theme each month. She is hoping to get to the ICS in January to read to some the early elementary students. She has also started working with a creative writing class at the school.
- Holiday hours – The library will be closed Thursday and Friday for Thanksgiving so will not be part of the Black Friday sales but will have items (donated books and films, T shirts) to sell on Saturday. She is looking for some volunteers to help with Christmas decorations the week after Thanksgiving.
- Town officials are now allowing Melissa and Richard to take an alternate day off if a holiday falls on a Monday when the library is normally closed.

Chair's Report:

- Trustee initiatives this winter and spring – will discuss things at the subcommittee meetings. We will not hold full trustee meetings in Dec., Jan., or Feb. unless something comes up.

Next Trustee's Meeting Date: March 9, 2022 9am

Adjournment: 9:59am