

Alice L. Pendleton Library
Trustees' Meeting Minutes
June 9, 2021 9am

Melissa Olson is inviting you to a scheduled Zoom meeting in case you cannot come to the library.

Join Zoom Meeting

[https://networkmaine.zoom.us/j/81190460600?
pwd=S1d5Nnh3WVZ6WUfYeHNFNERXUmt0UT09](https://networkmaine.zoom.us/j/81190460600?pwd=S1d5Nnh3WVZ6WUfYeHNFNERXUmt0UT09)

Meeting ID: 811 9046 0600

Passcode: 942952

Meeting Opened, Attendance taken:

In House: Tricia Ladd, Lauren Bruce, Laura Read, Isabelle Jackson,
Jon Kerr, Melissa Olson, Carrie Thomas

Via Zoom: Catherine Demchur-Merry

Minutes from the May meeting – approved with no corrections

Friends of ALP report:

Tricia reported that she will be resigning her position as the Friends chair in August at the Friends annual meeting. Priscilla Fort will be the new chair. The Newsletter is at the printers and will be out soon, there will be no bake sale this year due to continuing virus concerns, but the Friends will be offering blueberry chutney for sale.

The Friends have approved a stipend to pay Laura Read for all her graphics work on the logo revision. We will need to work on the budget for next year soon and decide which projects we would like the Friends to support.

During a later discussion of the garden areas, Tricia reported that there will be an article in the next issue of the II News about the need for more volunteers in the garden.

The Board offered Tricia their sincere thanks for all her work on behalf of the library.

Librarian's Report:

- Vote to approve the strategic plan – the plan was approved unanimously. It was noted that the plan is a set of guidelines for the future and we will need to work out the specific logistics as we go along. That said, some of the early goals listed have already been achieved.
- Final discussion of the library logo – the triangular transom logo with a multi-colored book leaf motif at the bottom was approved. Laura will work on the final tweaking of the image and it will be showcased at the open house next month.
- Open House (July 3) – Melissa reported that the open house will be on Saturday, July 3 during library hours (10:30-4:30). She would like trustees to help with staffing it during 2-3 hour shifts. We will need people to cover the children's room, the garden area, the tech area, and upstairs, to give short tours or answer questions. The new larger screen TV has been received (it still needs to be installed) and will be featured. Other projects include: hanging framed posters in the children's room, and helping with refreshments.
- Book sale logistics – July 24-31 – probably 10:30-4:30 daily if we have enough volunteers. It was decided to set up the tent on the front lawn a week before (July 17). Isabelle has a crew to set it up and Melissa will order the boards to go on the sawhorses for the tables.
- General discussion decided that if the brick walkway cannot be redone by July 3, we will postpone it until after the book sale so the lawn will not be a mess. We need to have more consistent publicity of library events and resources. Melissa is getting some more training on social media and we will post more on Facebook and the web page. She will attend the next select board meeting to present the strategic plan and talk about the

summer events. The story walk is up on the Hinkle Preserve and looks good.

Chair's Report:

- Approval of bylaw changes – changes all approved, new copies of the bylaws will be sent out.
- Re-appointment of trustees and election of officers – three trustees agreed to be reappointed: Jon Kerr, Colleen Dove and Sarah Randlett. Carrie Thomas was re-elected as Chair and it was decided to have the Secretary be a rotating position with someone new each meeting.

Unfinished Business:

New Business:

Decisions and Actions:

Next Trustee's Meeting Date: September 8, 2021.

There will also be subcommittee meetings or work groups gathering to put together the Open House and Book Sale during the coming weeks.

Adjournment: 10:10am